

KEYBOARD SHORTCUTS



Shortcuts for Commands			
COMMAND	WINDOWS	MACINTOSH	MENU
100% (View)	Ctrl-1	⌘-1	View > Magnification
400% (View)	Ctrl-4	⌘-4	View > Magnification
800% (View)	Ctrl-8	⌘-8	View > Magnification
Accessibility Panel (Show/Hide)	Shift-F11	Shift-F11	Window > Other Panels
ActionScript 2.0 Debugger (Show/Hide)	Shift-F4	Shift-F4	Window > Debug Panels
Actions Panel (Show/Hide)	F9	Option-F9	Window
Align (Objects) Bottom	Ctrl-Alt-6	Option-⌘-6	Modify > Align
Align (Objects) Horizontal Center	Ctrl-Alt-2	Option-⌘-2	Modify > Align
Align (Objects) Left	Ctrl-Alt-1	Option-⌘-1	Modify > Align
Align (Objects) Right	Ctrl-Alt-3	Option-⌘-3	Modify > Align
Align (Objects) to Stage (toggle)	Ctrl-Alt-8	Option-⌘-8	Modify > Align
Align (Objects) Top	Ctrl-Alt-4	Option-⌘-4	Modify > Align
Align (Objects) Vertical Center	Ctrl-Alt-5	Option-⌘-5	Modify > Align
Align (Text) Center	Ctrl-Shift-C	Shift-⌘-C	Text > Align
Align (Text) Left	Ctrl-Shift-L	Shift-⌘-L	Text > Align
Align (Text) Right	Ctrl-Shift-R	Shift-⌘-R	Text > Align
Align Panel (Show/Hide)	Ctrl-K	⌘-K	Window
Antialias Text	Ctrl-Alt-Shift-T	Option-Shift-⌘-T	View > Preview Mode
Antialias	Ctrl-Alt-Shift-A	Option-Shift-⌘-A	View > Preview Mode
Auto Format	Ctrl-Shift-F	Shift-⌘-F	Actions Panel Options
Bandwidth Profiler (Show/Hide)	Ctrl-B	⌘-B	View (in Test Movie mode)
Behaviors Panel (Show/Hide)	Shift-F3	Shift-F3	Window
Bold (Text)	Ctrl-Shift-B	Shift-⌘-B	Text > Style
Break Apart	Ctrl-B	⌘-B	Modify
Bring (Selected Item) to Front	Ctrl-Shift-Up	Option-Shift-Up	Modify > Arrange
Bring (Selected Item) Forward	Ctrl-Up	⌘-Up	Modify > Arrange
Center Horizontal (Objects)	Ctrl-Alt-2	Option-⌘-2	Modify > Align
Center Vertical (Objects)	Ctrl-Alt-5	Option-⌘-5	Modify > Align
Check Syntax	Ctrl-T	⌘-T	Actions Panel Options
Clear (Stage)	Backspace or Delete	Delete or Clear	Edit
Clear Frames	Alt-Backspace	Option-Delete or Clear	Edit > Timeline

Shortcuts for Commands *(continued)*

COMMAND	WINDOWS	MACINTOSH	MENU
Clear Keyframe	Shift-F6	Shift-F6	Modify > Timeline
Close (File)	Ctrl-W	⌘-W	File
Close All (Files)	Ctrl-Alt-W	Option-⌘-W	File
Close All Scripts	Ctrl-Shift-- (minus)	Shift-⌘-- (minus)	Actions Panel Options
Close Script	Ctrl- - (minus)	⌘- - (minus)	Actions Panel Options
Color Panel (Show/Hide)	Shift-F9	Shift-F9	Window
Compiler Errors Window (Show/Hide)	Alt-F2	Option-F2	Window
Component Inspector (Show/Hide)	Shift-F7	Shift-F7	Window
Components Panel (Show/Hide)	Ctrl-F7	⌘-F7	Window
Continue (Debug)	Alt-F5	Option-F5	Debug (in Test Movie Mode)
Convert to Blank Keyframes	F7	F7	Modify > Timeline
Convert to Keyframes	F6	F6	Modify > Timeline
Convert to Symbol	F8	F8	Modify
Copy (Selection)	Ctrl-C	⌘-C	Edit
Copy Frames	Ctrl-Alt-C	Option-⌘-C	Edit > Timeline
Cut (Selection)	Ctrl-X	⌘-X	Edit
Cut Frames	Ctrl-Alt-X	Option-⌘-X	Edit > Timeline
Debug Movie	Ctrl-Shift-Enter	Shift-⌘-Return	Control
Decrease (Letter Spacing)	Ctrl-Alt-Left	Option-⌘-Left	Text > Letter Spacing
Default (Publishing)	F12	⌘-F12	File > Publish Preview
Deselect All	Ctrl-Shift-A	Shift-⌘-A	Edit
Distribute Heights	Ctrl-Alt-9	Option-⌘-9	Modify > Align
Distribute to Layers	Ctrl-Shift-D	Shift-⌘-D	Modify > Timeline
Distribute Widths	Ctrl-Alt-7	Option-⌘-7	Modify > Align
Document Properties	Ctrl-J	⌘-J	Modify
Duplicate (Selection)	Ctrl-D	⌘-D	Edit
Duplicate Window	Ctrl-Alt-K	Option-⌘-K	Window
Edit Document	Ctrl-E	⌘-E	Edit (in Symbol-Edit Mode)
Edit Grid	Ctrl-Alt-G	Option-⌘-G	View > Grid
Edit Guides	Ctrl-Alt-Shift-G	Option-Shift-⌘-G	View > Guides
Edit Snapping	Ctrl-/ (slash)	⌘-/ (slash)	View > Snapping
Edit Symbols	Ctrl-E	⌘-E	Edit
Enable Simple Buttons	Ctrl-Alt-B	Option-⌘-B	Control
Enable Simple Frame Actions	Ctrl-Alt-F	Option-⌘-F	Control
End Debug Session	Alt-F12	Option-F12	Debug (in Test Movie Mode)
Exit (Quit)	Ctrl-Q	⌘-Q	Edit (Windows), Flash (Mac)
Export Script	Ctrl-Shift-P	Shift-⌘-P	Actions Panel Options
Export Movie	Ctrl-Alt-Shift-S	Option-Shift-⌘-S	File > Export
Fast (View)	Ctrl-Alt-Shift-F	Option-Shift-⌘-F	View > Preview Mode
Find (in Script Pane)	Ctrl-F	⌘-F	Actions Panel Options
Find and Replace	Ctrl-F	⌘-F	Edit, Actions Panel Options

Shortcuts for Commands *(continued)*

COMMAND	WINDOWS	MACINTOSH	MENU
Find Again (in Script Pane)	F3	⌘-G	Actions Panel Options
Find Next	F3	F3	Edit
First (Scene)	Home	Home	View > Goto
Frame (Add)	F5	F5	Insert > Timeline
Frame-by-Frame Graph (Show)	Ctrl-F	⌘-F	View (in Test Movie-Mode)
Go to First Scene	Home	Home	View > Go To
Go to Last Scene	End	End	View > Go To
Go to Line	Ctrl-G	⌘-, (comma)	Actions Panel Options
Go to Next Scene	Page Down	Page Down	View > Go To
Go to Previous Scene	Page Up	Page Up	View > Go To
Grid (Show/Hide)	Ctrl-' (apostrophe)	⌘-' (apostrophe)	View > Grid
Group (Selected Items)	Ctrl-G	⌘-G	Modify
Guides (Show/Hide)	Ctrl-; (semicolon)	⌘-; (semicolon)	View > Guides
Help Panel (Show/Hide)	F1	F1	Help
Hide Edges (Show/Hide Selection Highlight)	Ctrl-H	Shift-⌘-E	View
Hide/Show (All Open Panels)	F4	F4	Window
Hidden Character (Show/Hide)	Ctrl-Shift-8	Shift-⌘-8	Actions Panel Options
History Panel (Show/Hide)	Ctrl-F10	⌘-F10	Window > Other Panels
Import to Stage	Ctrl-R	⌘-R	File > Import
Import Script	Ctrl-Shift-I	Shift-⌘-I	Actions Panel Options
Increase (Letter Spacing)	Ctrl-Alt-Right	Option-⌘-Right	Text > Letter Spacing
Info Panel (Show/Hide)	Ctrl-I	⌘-I	Window
Italic (Text)	Ctrl-Shift-I	Shift-⌘-I	Text > Style
Justify (Text)	Ctrl-Shift-J	Shift-⌘-J	Text > Align
Last (Scene)	End	End	View > Goto
Letter Spacing (decrease)	Ctrl-Alt-Left	Option-⌘-Left	Text > Letter Spacing
Letter Spacing (increase)	Ctrl-Alt-Right	Option-⌘-Right	Text > Letter Spacing
Letter Spacing (reset)	Ctrl-Alt-Up	Option-⌘-Up	Text > Letter Spacing
Library panel (Show/Hide)	Ctrl-L, F11	⌘-L, Option-F11	Window
Line Numbers (Show/Hide)	Ctrl-Shift-L	Shift-⌘-L	Actions Panel Options
List Objects	Ctrl-L	⌘-L	Debug (in Test Movie Mode)
List Variables	Ctrl-Alt-V	Option-⌘-V	Debug (in Test Movie Mode)
Lock (Group)	Ctrl-Alt-L	Option-⌘-L	Modify > Arrange
Lock Guides	Ctrl-Alt-; (semi-colon)	Option-⌘-; (semi-colon)	View > Guides
Make Same Height	Ctrl-Alt-Shift-9	Option-Shift-⌘-9	Modify > Align
Make Same Width	Ctrl-Alt-Shift-7	Option-Shift-⌘-7	Modify > Align
Movie Explorer Panel (Show/Hide)	Alt-F3	Option-F3	Window
Mute Sounds	Ctrl-Alt-M	Option-⌘-M	Control
New (File)	Ctrl-N	⌘-N	File
New Symbol	Ctrl-F8	⌘-F8	Insert
Next (Scene)	Page Down	Page Down	View > Goto
Open (File)	Ctrl-O	⌘-O	File

Shortcuts for Commands *(continued)*

COMMAND	WINDOWS	MACINTOSH	MENU
Open External Library	Ctrl-Shift-O	Shift-⌘-O	File > Import
Optimize (Curves)	Ctrl-Alt-Shift-C	Option-Shift-⌘-C	Modify > Shape
Outlines (View As)	Ctrl-Alt-Shift-O	Option-Shift-⌘-o	View > Preview Mode
Output Panel (Show/Hide)	F2	F2	Window
Panels (Show/Hide, including Tools)	F4	F4	Window
Pasteboard (Show/Hide)	Ctrl-Shift-W	Shift-⌘-W	View
Paste in Center (Clipboard Contents)	Ctrl-V	⌘-V	Edit
Paste Frames	Ctrl-Alt-V	Option-⌘-V	Edit > Timeline
Paste In Place (Clipboard Contents)	Ctrl-Shift-V	Shift-⌘-V	Edit
Pin Script (in Script pane)	Ctrl-= (equal)	⌘-= (equal)	Actions Panel Options
Plain (Text)	Ctrl-Shift-P	Shift-⌘-P	Text > Style
Play/Stop (Movie)	Enter	Return	Control
Preferences	Ctrl-U	⌘-U	Edit (Windows), Flash (Mac), Actions Panel Options
Previous (Scene)	Page Up	Page Up	View > Goto
Print	Ctrl-P	⌘-P	File
Project Panel (Show/Hide)	Shift-F8	Shift-F8	Window
Properties Panel (Show/Hide)	Ctrl-F3	⌘-F3	Window
Publish	Shift-F12	Shift-F12	File
Publish Preview (Default)	F12	⌘-F12	File > Publish Preview
Publish Settings	Ctrl-Shift-F12	Option-Shift-F12	File
Quit (Exit)	Ctrl-Q	⌘-Q	File (Windows), Flash (Mac)
Remove All Breakpoints	Ctrl-Shift-B	Shift-⌘-B	Debug (in Test Movie Mode)
Remove Frames	Shift-F5	Shift-F5	Edit > Timeline
Remove Transform	Ctrl-Shift-Z	Shift-⌘-Z	Modify > Transform
Repeat (Previous Step)	Ctrl-Y	⌘-Y	Edit
Reset (Letter Spacing)	Ctrl-Alt-Up	Option-⌘-Up	Text > Letter Spacing
Rewind (Movie)	Ctrl-Alt-R	Option-⌘-R	Control
Rotate 90° CCW	Ctrl-Shift-7	Shift-⌘-7	Modify > Transform
Rotate 90° CW	Ctrl-Shift-9	Shift-⌘-9	Modify > Transform
Rulers (Show/Hide)	Ctrl-Alt-Shift-R	Option-Shift-⌘-R	View
Save As	Ctrl-Shift-S	Shift-⌘-S	File
Save	Ctrl-S	⌘-S	File
Scale and Rotate	Ctrl-Alt-S	Option-⌘-S	Modify > Transform
Scene Panel (Show/Hide)	Shift-F2	Shift-F2	Window > Other Panels
Script Assist	Ctrl-Shift-E	Shift-⌘-E	Actions Panel Options
Select All	Ctrl-A	⌘-A	Edit
Select All Frames	Ctrl-Alt-A	Option-⌘-A	Edit > Timeline
Send (selected item) to back	Ctrl-Shift-Down	Option-Shift-Down	Modify > Arrange
Send (selected item) backward	Ctrl-Down	⌘-Down	Modify > Arrange
Shape Hint (Add)	Ctrl-Shift-H	Shift-⌘-H	Modify > Shape
Shape Hints (Show/Hide)	Ctrl-Alt-H	Option-⌘-H	View
Show All	Ctrl-3	⌘-3	View > Magnification

Shortcuts for Commands *(continued)*

COMMAND	WINDOWS	MACINTOSH	MENU
Show Code Hint	Ctrl-Spacebar	Control-Spacebar	Actions Panel Options
Show Frame	Ctrl-2	⌘-2	View > Magnification
Show Redraw Regions	Ctrl-E	⌘-E	View (in Test Movie Mode)
Simulate Download	Ctrl-Enter	⌘-Return	View (in Test Movie Mode)
Snap to Grid	Ctrl-Shift-' (apostrophe)	Shift-⌘-' (apostrophe)	View > Snapping
Snap to Guides	Ctrl-Shift-; (semi-colon)	Shift-⌘-; (semi-colon)	View > Snapping
Snap to Objects	Ctrl-Shift-/ (slash)	Shift-⌘-/ (slash)	View > Snapping
Step Backward One Frame	, (comma)	, (comma)	Control
Step Forward One Frame	. (period)	. (period)	Control
Step In	Alt-F6	Option-F6	Debug (in Test Movie Mode)
Step Out	Alt-F8	Option-F8	Debug (in Test Movie Mode)
Step Over	Alt-F7	Option-F7	Control (in Test Movie Mode)
Stop/Start (Movie Playback)	Enter	Return	Control
Streaming Graph (Show/Hide)	Ctrl-G	⌘-G	View (in Test Movie Mode)
Strings Panel (Show/Hide)	Ctrl-F11	⌘-F11	Window > Other Panels
Swatches Panel (Show/Hide)	Ctrl-F9	⌘-F9	Window
Test Movie	Ctrl-Enter	⌘-Return	Control
Test Project	Ctrl-Alt-P	Option-⌘-P	Control
Test Scene	Ctrl-Alt-Enter	Option-⌘-Return	Control
Timeline (Show/Hide)	Ctrl-Alt-T	Option-⌘-T	Window
Tools Panel (Show/Hide)	Ctrl-F2	⌘-F2	Window
Toggle Breakpoint	Ctrl-B	⌘-B	Debug (in Test Movie Mode)
Transform Panel (Show/Hide)	Ctrl-T	⌘-T	Window
Undo	Ctrl-Z	⌘-Z	Edit
Ungroup	Ctrl-Shift-G	Shift-⌘-G	Modify
Unlock All (locked groups)	Ctrl-Alt-Shift-L	Option-Shift-⌘-L	Modify > Arrange
Web Services Panel	Ctrl-Shift-F10	Shift-⌘-F10	Window > Other Panels
Word Wrap (in Script Pane)	Ctrl-Shift-W	Shift-⌘-W	Actions Panel Options
Zoom In	Ctrl-= (equals sign)	⌘-= (equals sign)	View
Zoom Out	Ctrl-- (minus sign)	⌘.-- (minus)	View

Shortcuts for Accessing Tools and Manipulating Elements		
OPERATION / TOOL	WINDOWS	MACINTOSH
Add anchor point tool (select in Tools panel)	= (equal)	= (equal)
Brush tool (select in Tools panel)	B	B
Constrain (ovals to circles, rectangles to squares, lines and rotation to 45-degree angles)	Shift-drag	Shift-drag
Convert anchor point tool (select in Tools panel)	C	C
Convert corner point to curve point (subselection tool)	Alt-drag	Option-drag
Create new corner point (selection tool)	Alt-drag a line	Option-drag a line
Delete anchor point tool (select in Tools panel)	- (minus)	- (minus)
Drag a copy of selected element on Stage	Alt-drag	Option-drag
Drag a copy of selected keyframe unit in Timeline	Alt-drag	Option-drag
Draw from center (oval, oval-primitive, rectangle, rectangle-primitive tools)	Alt-drag	Option-drag
End open path (pen tool)	Ctrl-click	⌘-click
Eraser tool (select in Tools panel)	E	E
Eyedropper tool (select in Tools panel)	I	I
Free Transform tool (select in Tools panel)	Q	Q
Gradient Transform tool (select in Tools panel)	F	F
Hand tool (select in Tools panel)	H	H
Hand tool (temporary access)	Spacebar	Spacebar
Show/Hide all but one layer	Alt-click that layer's eye column	Option-click that layer's eye column
Ink bottle tool (select in Tools panel)	S	S
Lasso tool (select in Tools panel)	L	L
Line tool (select in Tools panel)	N	N
Lock/unlock all but one layer	Alt-click that layer's padlock column	Option-click that layer's padlock column
Magnifier tool (select in Tools panel)	M, Z	M, Z
Magnifier zoom-in tool (temporary access; doesn't work with Bézier tools)	Ctrl-Spacebar	⌘-Spacebar
Magnifier zoom-out tool (temporary access; doesn't work with Bézier tools)	Ctrl-Shift-Spacebar	Shift-⌘-Spacebar
Move selected keyframe unit in Timeline	Click-and-drag	Click-and-drag
Nudge selected element down 1 unit	Down arrow	Down arrow
Nudge selected element down 10 units	Shift-Down arrow	Shift-Down arrow
Nudge selected element to the left 1 unit	Left arrow	Left arrow
Nudge selected element to the left 10 units	Shift-Left arrow	Shift-Left arrow
Nudge selected element to the right 1 unit	Right arrow	Right arrow
Nudge selected element to the right 10 units	Shift-Right arrow	Shift-Right arrow
Nudge selected element up 1 unit	Up arrow	Up arrow
Nudge selected element up 10 units	Shift-Up arrow	Shift-Up arrow
Object-Drawing/Merge Mode (toggle)	J	J
Oval tool (select in Tools panel; in Windows, toggles with oval-primitive tool)	O	O
Paint bucket tool (select in Tools panel)	K	K
Pen tool (select in Tools panel)	P	P
Pencil tool (select in Tools panel)	Y	Y

Shortcuts for Accessing Tools and Manipulating Elements *(continued)*

Rectangle tool (select in Tools panel; in Windows, toggles with rectangle-primitive tool)	R	R
Selection tool (select in Tools panel)	V	V
Selection tool (temporary access)	Ctrl	⌘
Select multiple layers	Shift-click	Shift-click
Select noncontiguous layers	Ctrl-click	⌘-click
Set fill and stroke color simultaneously	Shift-click with the dropper tool	Shift-click with the dropper tool
Show outlines for all but one layer	Alt-click that layer's outline column	Option-click that layer's outline column
Subselection tool (select in Tools panel)	A	A
Switch magnifier tool temporarily from zoom-in to zoom-out and vice versa	Alt	Option
Text tool (select in Tools panel)	T	T
Zoom tool (select in Tools panel)	M, Z	M, Z